

Minutes of Gunderson HS Foundation Board Meeting 9/9/02.

Meeting Called to order at 5:10 PM.

Attendees:

Greg West
Jeannette Harding
Robyn Schlice
Ronnie Townsend
Veronica Lewis
Linda Murray
Jim Henderson
Demerris Brooks

* Mtg. Schedule 02-03

- Board Meetings:

Oct 7

Nov 4

Dec 2

Jan 6

Feb 3

March 3

April 7

May 5

- Annual Meeting:

May 12

- All Meetings Start time 5:30 PM

* Annual Report - Do we want to do one (this actually might help with taxes and 501(c)(3) status)?

- Recommendation from President is that it should be completed with highlights of previous year activity, fiscal activity, accomplishments. Etc

Picture of the Board members and Biography (Name, occupation, education, etc)

First draft to be completed by next board mtg on October 7.

Founding members to be listed on annual report.

* Taxes and 501(c)(3) status

- Concerns on paperwork for 501C3 status. Need to file taxes by October 15, 2002.

We are incorporated as a non-profit.

- Linda to get 501C3 status information from District (Jim) and fax information.

* Membership - Per our by-laws, we lose all of our members at the end of September (the end of the 3rd month after the end of the physical year in which a person makes a \$25 or more contribution). I'd like to suggest that keep all of our inaugural members through this physical year (and of course suggest that they are free to make another contribution if they would like). Let's target the Freshman class and alumni for new members this year.

- Suggestion approved.

* Reunion - Ms Brooks tells me that the school is likely going to push homecoming out by about a month because of a conflict with SAT's and

with a grant meeting that some of the administration needs to attend on that same weekend. This is probably OK, and I'd like to discuss some ideas around that.

- Homecoming moved to 11/9 - Discussed sponsoring an alumni event and splitting income from pancake breakfast and game ticket sales for alumni that we bring in with Boosters and PTSA.

* I'll give a final wrap up on the phone-a-thon - only about 1/3 of the pledgers came through on their pledges, despite the followup mailing and additional reminder mailing. Any ideas on how to overcome this?

- Suggestions: Gift to accompany pledge.
- Ms. Brooks to look into Vplex (Jim Henderson)

Two untapped sources of income:

Freshman & Alumni

Possible tie into homecoming/ reunions

- Homecoming is on November 9.
- PTSA Pancake Breakfast
- Connecting with other events
- Multi-media event
- Check with Boosters

* We need to close on the faculty award (criterion, amount, application requirements, etc).

- Dr. Murray brought the previous District Foundation . Greg to scan criteria.
- Amount of award
- Criteria {program, class, project, etc.} replication of project, experience.
- Reimbursement

* We should do a post-mortem on the technology scholarship to make the process go more smoothly this year.

- Notice of scholarship to go out at beginning of semester.
- Examine G.P.A.
- Get teacher(s) involved.
- Examine full scholarship
- Examine number of project.
- Have students give a presentation to the Board.
- Have criteria for October meeting. Then to teachers by the following two weeks.
- Ms. Brooks to get enrollment numbers.

* Finally, I'd like to discuss some goals for this year. I've flushed out some specifics (a couple of you may recognize them) based on our purpose as stated in the by-laws and have attached them as a .pdf file. I'd like to discuss these and potentially use them as the basis for setting some goals for this year.

- Finding measurable goals.
- Getting every group (PTA, Booster, etc.) to support "Distinguished School" Criteria.
- Greg to distribute criteria before next meeting so that members can come up with a way to advocate.
- Ms. Brooks to come back with list of leadership/ vision areas that need strengthening.

- Annual report again.

- Recruitment of Board members targeting Fresh. Parents so there is longevity
- Veronica suggested recruiting in the Link. Greg to write a Link article and submit to Cliff.

- Banners to be generated? for founding members.
- 2 names for each person to suggest/ nominate as potential Board members

Meeting Ajourned 6:30 PM